

SAMPLE QUESTIONNAIRE

[ONSITE] Side Event Application: UNOC3 Conference In-person Side Event at the Conference Venue (Blue Zone)

Please use this form to submit your application to organize an **IN-PERSON side event at the Conference Venue (Blue Zone) during the UNOC3 Conference.**

To apply for an in-person side event outside the Conference Venue (off-site), visit this page: <https://bit.ly/UNOC3OffSiteSideEventForm>

To apply for a virtual side event, visit this page: <https://bit.ly/UNOC3VirtualSideEventForm>

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- Applications should be limited to **ONE per entity**. Duplications will not be considered.
- Please review **the Guidelines** including criteria, responsibilities and timeline carefully before submitting your application:

[Side Events | Department of Economic and Social Affairs.](#)

- Only side events that have been approved through this application process will be featured in the official side event programme on the [UNOC3 website.](#)
- Deadline for applications: **14 March 2025**. Organizers of approved side events will be notified in the week of **14 April 2025**. This is a tentative timeline and will be adjusted as needed. Please check the webpage for the latest updates.

For further information regarding side events, please contact unoc2025@un.org with [Side Events] in the subject.

** Indicates required question*

1. Email *

Organizing partners

In view of the anticipated large number of requests and taking into consideration the **limited space and time** available for side events, the Secretariat set up criteria to conduct the selection of side events.

Priority for side events within the Conference Venue will be given to those organized by Member States and those organized in partnership by several networks/organizations. Due to the limited space available in the Conference Venue (Blue Zone), all interested parties are strongly encouraged to collaborate with others.

- For Member States, side event proposals must be submitted by their Permanent Mission in New York.
- For global institutions (including IGOs, UN System and others), side event proposals must be submitted by their Headquarters.
- For more details, please read the **Guidelines document** here: [Side Events | Department of Economic and Social Affairs](#).
- It's the full responsibility of the lead side event organizer to check the accreditation status of their partners. For more details, check here: <https://sdgs.un.org/conferences/ocean2025/participate>.

2. Name of requesting lead organization *

Only Member States and accredited organizations can submit proposals.

It's the full responsibility of the lead side event organizer to check the accreditation status of their partners. For more details, check here: <https://sdgs.un.org/conferences/ocean2025/participate>.

3. Website of requesting lead organization *

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4. Full name of lead contact person (First Name, Last Name) *

**The contact person will be identified as focal point for all communication related to the side event.*

5. Email of lead contact person *

**The contact person will be identified as focal point for all communication related to the side event.*

6. Job title of lead contact person *

7. Type of lead organization *

For details about participation at the UNOC3 Conference, please, check here: <https://sdgs.un.org/conferences/ocean2025/participate>.

Mark only one oval.

States Members of the United Nations, Members of the specialised agencies and parties to UNCLOS *Skip to question 10*

Intergovernmental Organization (IGOs), International Financial Institutions and Other International Bodies *Skip to question 10*

Associated Members of the Regional Commissions *Skip to question 10*

Specialized Agencies and Related Organizations *Skip to question 10*

UN System: United Nations Secretariat, funds, programmes, regional commissions and other entities *Skip to question 10*

Non-governmental organizations, major groups and other stakeholders (accredited). *Skip to question 8*

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Non-Governmental Organizations, Major Groups and Other Stakeholders

The following questions are only applicable to Non-Governmental Organizations, Major Groups and Other Stakeholders accredited to attend the UNOC3 Conference.

For details regarding accreditation for this category, please check:

https://sdgs.un.org/conferences/ocean2025/stakeholders#stakeholders_participation.

8. Please indicate how your organization is accredited to attend UNOC3.

It's the full responsibility of the lead side event organizer to confirm their accreditation status and of their partners. For more details, check

here: <https://sdgs.un.org/conferences/ocean2025/participate>.

Mark only one oval.

NGO in consultative status with ECOSOC

Specially Accredited organization

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9. If possible, please choose a sector your organization aligns the most with. *

Mark only one oval.

- Non-Governmental Organization
- Business & Industry
- Children & Youth
- Indigenous Peoples
- Farmers
- Local and Regional Governments
- Science, Technology and Academic institutions
- Women's Organization
- Workers & Trade Unions
- Philanthropic Organizations
- LGBTI groups
- Older Persons
- Persons with Disabilities
- Other: _____

Detailed information on Side Event Proposal

10. Full name(s) of organizing partners *

All interested parties are strongly encouraged to partner up in organizing side events. By listing names of organizing partners, your organization is confirming that they are authorized to include partners as official side event organizers. Please provide organization names only.

11. Contact information of partner organizations *

Please enter Full Name and Email of organizing partners.

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12. Title of side event *

Maximum 150 characters.

13. Please write a short description of the side event (including thematic focus, speakers, cross-sectoral partnerships and innovative ways and means to support the implementation of SDG 14, if applicable) *

Please also indicate if high-level participation is expected, including Heads of States, ministers, etc.

Maximum 800 characters.

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14. To which topic of the thematic Interactive Dialogues aligns your proposed side event the most? *

⌵ Dropdown

This question is asked to facilitate the Secretariat with the review process and avoiding scheduling conflicts.

Mark only one oval.

- Conserving, sustainably managing and restoring marine and coastal ecosystems including deep-sea ecosystems.
- Increasing ocean-related scientific cooperation, knowledge, capacity building, marine technology and education to strengthen the science-policy interface for ocean health.
- Mobilizing finance for ocean actions in the support of SDG14.
- Preventing and significantly reducing marine pollution of all kinds, in particular from land-based activities.
- Fostering sustainable fisheries management including supporting small-scale fishers.
- Advancing sustainable ocean-based economies, sustainable maritime transport and coastal community resilience leaving no one behind.
- Leveraging ocean, climate and biodiversity interlinkages.
- Promoting and supporting all forms of cooperation, especially at the regional and subregional level.
- Promoting the role of sustainable food from the ocean for poverty eradication and food security
- Enhancing the conservation and sustainable use of oceans and their resources by implementing international law as reflected in the UNCLOS.
- "Other"

15. If selected "Other", please specify.

Maximum 800 characters.

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16. Preferred date *

Please note that due to limited space the Secretariat will allocate the final date and timing. Please choose maximum two preferred dates for your event.

Tick all that apply.

- Monday 9 June 2025
- Tuesday 10 June 2025
- Wednesday 11 June 2025
- Thursday 12 June 2025
- Friday 13 June 2025

17. Please highlight the side event proposal's connection to the [Voluntary Ocean Commitments database](#), such as by announcing new commitments to the database or sharing outcomes from the implementation of existing ocean commitments. If applicable, please add a link. *

Please indicate if your side event will announce a specific ocean commitment. Organizers who have registered or will register voluntary commitments will be given priority consideration.

Maximum 800 characters.

18. Considering the high number of requests, the Secretariat may suggest for side events addressing similar themes to be merged. Please, indicate if you would prefer not to have your proposed side event merged. *

Please note that by not doing so you may decrease the chances of being selected.

Mark only one oval.

- We agree that our proposed session might be merged with others addressing similar topics. and will be willing to cooperate with different partners.
- We prefer that our session is NOT merged with other proposals and understand that this decreases our chances of being selected.

19. By submitting this application form, the side event organizer agrees to be fully responsible for organizing the side event and must bear ALL costs incurred, including as they relate to location, technical support required as well as publicizing and actively promoting their respective side events. The applying organization also agrees that all information provided in this form may be shared with relevant offices of UNOC3 Conference Secretariat and the co-hosts. *

I confirm that I have read the Guidelines, including the responsibilities section, related to organizing a UNOC3 side event.

Mark only one oval.

- I confirm

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