

The Seventh Annual Multi-Stakeholder Forum on Science, Technology and Innovation for the Sustainable Development Goals

5-6 May 2022

Theme: “Science, technology, and innovation for building back better from the coronavirus disease (COVID-19) while advancing the full implementation of the 2030 Agenda for Sustainable Development”

Participant Guide

The Seventh Annual Multi-Stakeholder Forum on Science, Technology and Innovation for the Sustainable Development Goals ([STI Forum](#)) will be held on Thursday, 5 May and Friday, 6 May 2022. This year, the Forum will focus on science, technology and innovation for building back better from the coronavirus disease (COVID-19) while advancing the full implementation of the 2030 Agenda for Sustainable Development.

The STI Forum will be held over a period of two days, allowing for an opening and a closing, and thematic sessions, as well as several special events. Thematic sessions will be panel discussions (to enable substantive presentations) or roundtables (to enable wider participation) followed by interactive dialogue. All meetings will be held in a virtual format.

The proceedings of all the meetings of the STI Forum, will be webcast live and on demand on UN Web TV, allowing to all viewers to follow the proceedings (<http://webtv.un.org>).

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1. Participation of Member States/IGOs/UN agencies

Virtual Participation and Registration

The meetings of the Forum to be held virtually will take place using the Zoom virtual platform with remote simultaneous interpretation. **Please note the following registration requirements:**

- **All invited speakers and panelists, IATT members, the TFM 10-Member-Group of High-level Representatives, TFM partners and delegates of relevant intergovernmental organizations:**
 - Please complete the following form to register to participate in the Forum: **<dedicated form to be established soon>**.
 - You will receive a tune-in link via email closer to the Forum.
- **Other representatives, delegates and officials of Member States:**
 - You are kindly asked to register using this form: **<dedicated form to be established soon>**, in order to be included on the official list of participants.
 - The tune-in link to the virtual platform will be provided on the e-deleGATE portal (see instructions below) to which all missions to the UN in New York have access.
 - Only the members of the delegation who intend to speak should log into the Zoom virtual platform. Other members of the delegation may view the proceedings on the webcast ([UN Web TV](#)) and would not need to join the virtual platform.

Zoom login account required

Please note that all participants should use their Zoom account login to be able to join the Zoom meetings. If you do not have a Zoom login, you may sign up for a free account through the following link: <https://explore.zoom.us/docs/en-us/freesignup.html>

Access to the virtual platform

The link to the virtual platform will be made available on the “ECOSOC meetings” page in the e-deleGATE Portal (edelegate.un.int). In e-deleGATE, select “ECOSOC” < “ECOSOC meetings/segments/forums” < “Schedule” < “ECOSOC meetings.” From the dropdown menu, select the relevant date and then click on the link associated with your desired meeting. Since the capacity of the platform is limited, delegates should limit their participation on the platform to 2 delegates at a given time and should not share or forward the link.

Relevant guides about using the virtual platform are included in this document below. Please review the guidance for remote participants and the Zoom guidelines prior to the meetings.

When connecting, delegates will be requested to enter their name. In order to assist the presiding officer in identifying participants on the virtual platform, participants are requested to follow the naming convention:

Please include your delegation/organization/affiliation before your full name as follows:
[DELEGATOIN/AFFILIATION] [FIRST NAME] [LAST NAME].

Failure to use the above name designation may impact access to the platform and ability to speak in the discussions.

Familiarization “onboarding” sessions

All participants who intend to take the floor during the virtual meetings are strongly encouraged to attend a familiarization session that will be organized in advance of the Forum and to test their equipment and connection from the location at which they intend to intervene. The link to participate in the onboarding session will be circulated separately through “ECOSOC announcements” the e-deleGATE portal in April 2022.

On the days of the meetings, participants intending to speak are strongly encouraged to join the virtual platform up to one hour in advance of the start time of the meeting in order to confirm that their connection is working properly.

For further guidance on the use of the Zoom platform, please find below some useful links:

- Joining a Zoom Meeting
<https://support.zoom.us/hc/en-us/articles/201362193>
- Using the interface including the different functions, tools and features:
<https://support.zoom.us/hc/en-us/articles/200941109>
- Host-and-co-host-and participant controls-in-a-meeting:
<https://support.zoom.us/hc/en-us/articles/201362603>
- Role definitions along with the attributes:
<https://support.zoom.us/hc/en-us/articles/360040324512>
- Sharing content, including videos:
<https://support.zoom.us/hc/en-us/articles/201362153>
- Post meeting resources:
<https://support.zoom.us/hc/en-us>

INSCRIPTIONS TO DELIVER A STATEMENT AT THE MINISTERIAL SESSION on STI and COVID-19 recovery (5 MAY, 10:30 a.m. – 12:00 p.m. EST)

Delegations whose Ministers wish to express an interest to speak during the Ministerial Session should register through the e-speakers module on the e-deleGATE portal (edelegate.un.int). **Inscription will open on Monday, 28 March at 10 a.m., and will close on Monday, 25 April, at 5 p.m.** Delegations will be asked to confirm whether the delivery of the statements will be virtually live **or by pre-recorded video**. In order to hear as many statements as possible within the limited time available, a time limit of **three minutes**

per statement will be strictly implemented. A provisional list of Ministers that have expressed an interest in speaking during the Ministerial Session will be circulated prior to the opening of the Forum.

Delegations not delivering a statement at the Ministerial Session, including those represented below the Ministerial level, may choose to submit written statements to Ms. Riina Jussila (jussila@un.org) with copy to Mr. Ernesto Araiza (araiza@un.org) for posting on the STI Forum's website.

Virtual (pre-recorded) statements

Requests to deliver pre-recorded statements at the Ministerial Session through the e-speakers module must be made **by Monday, 25 April 2022, at 5 p.m.**

Submission of pre-recorded videos for the Ministerial Session on STI and COVID-19 recovery

The **deadline for the submission of a pre-recorded video for the Ministerial Session is by Thursday, 28 April 2022.** For technical reasons, it will not be possible to accommodate requests to submit a pre-recorded video for the segment that are received after 28 April 2022.

Those delegations that indicate their preference to submit a **pre-recorded video** in their inscription on e-speakers will be provided with a dedicated link to upload the video file. The video file should be uploaded **by 28 April 2022** or as soon as possible after receiving the link from the Secretariat via email in order to ensure that technical arrangements are completed to display the video at the meeting. Delegations will also be asked to share the contact information of the technical focal point at their mission. **Video files received must adhere to the time limit of 3 minutes.**

Regarding video file specifications, standard video file formats (.MOV, MPEG-4) are acceptable with HD resolution of 1920x1080 or 1280x720pixels in an aspect ratio of 16:9.

Please use the following name convention: **[STI]_[DATE]_[Presenter_Name].[file_ext]**

All delegations submitting a pre-recorded video or delivering a statement at the Ministerial Session are requested to provide a written text of the statement (preferably in Microsoft Word, as well as in PDF format) by email to estatements@un.org well in advance of the meeting, but no later than two hours before delivery. The email should indicate the title and date of the meeting, and the name and delegation of the speaker.

SPEAKER REQUEST FORM FOR THE INTERACTIVE DISCUSSIONS

There will be **no advance inscription for participation in the interactive discussions** to be held on 5 and 6 May 2022.

Requests to speak during the interactive discussions should be made through the dedicated online speaker form **after the floor has been opened for a particular discussion.** THE FORM WILL ONLY BE ACTIVATED AT THAT TIME AND REQUESTS FOR ADVANCE INSCRIPTIONS TO FORTHCOMING DISCUSSIONS WILL NOT BE ACCEPTED. The link to the speaker form will be made available in the chat board of the virtual platform (it will also be circulated in advance through the e-deleGATE portal).

Please use the speaker form to request the floor during the relevant interactive discussions. **Interventions should be limited to 3 minutes or less. The time limit will be strictly implemented, including through the muting of microphones once the time limit is reached.**

IMPORTANT

Written copies of all statements delivered in the STI Forum should be sent to estatements@un.org at least two hours in advance of delivery in order to ensure proper interpretation. Interpretation for statements not sent in advance may be impacted or suspended given the additional difficulties related to remote simultaneous interpretation. Statements submitted to estatements@un.org will be available in the entry for the relevant meeting in the UN Journal (<https://journal.un.org>).

Remarks that are in the form of talking points or drafts may be submitted to IS-UNHQ: is-unhq@un.org. Remarks sent to the IS email address will not be published or shared.

To enable accurate interpretation, please ensure the speaker speaks clearly and at a moderate pace.

2. [Participation of Science, Technology and Innovation \(STI\) stakeholders](#)

Representatives of all other STI stakeholders who wish to attend the STI Forum must register by completing a dedicated registration form **by 20 April 2022** ([dedicated form to be established soon](#)). STI stakeholders will be able to follow the proceedings through the webcast ([UN Web TV](#)).

A selected number of representatives will be able to make interventions and access the virtual platform. All those accessing the platform should carefully review the relevant technical guidelines in section 1 above. More information will be posted on the [STI Forum website](#).

3. [Participation of media](#)

This is an entirely virtual event and journalists can follow the event via webcast ([UN Web TV](#)).

4. [General information](#)

[Related events](#)

The STI Forum and its sessions aim to be as interactive as possible, to explore user-friendly virtual conference facility (easily accessible by participants from developing countries), use of different media (videos, and visualizations) and to feature side events, and affiliated events contributing to the discussions.

To register your interest to organize a side event, please click here [<link to be added soon>](#).

[Programme](#)

The programme will be available on the STI Forum website: <https://sdgs.un.org/tfm/STIForum2022>

For questions relating to the programme, please contact Mr. Richard A Roehrl (roehrl@un.org) and Mr. Wei Liu (liuw@un.org).