



**UNITED NATIONS  
NAMIBIA**



**UNITED NATIONS  
DEPARTMENT OF ECONOMIC  
AND SOCIAL AFFAIRS**

## **Capacity Building Workshop on Policy Formulation and SDG Acceleration**

Organized by the National Planning Commission (NPC), UN DESA and UN Namibia, with GIZ Namibia

Hybrid Format

27-28 April, Otjiwarongo, Out of Africa Lodge

**Policy issue/theme: Improving service delivery through effective public policy making for STI**

**Facilitator: Ms. Mary Hangula, Expert in Planning and International Development**

<b>Day 1</b>	
<b>8:30 – 8:45</b>  15 min	<b>Welcome and opening</b> <ul style="list-style-type: none"> <li>- Ms. Habani Munyungano, Deputy Chief, National Development Advise, NPC</li> </ul> <b>Aims and objectives</b> <ul style="list-style-type: none"> <li>- Mr. Sen Pang, UN Resident Coordinator, UN Namibia</li> </ul>
<b>8:45 – 9:45</b>  60 min	<b>Policy-making background and context</b> Moderator: Ms. Eunice Ajambo, Economist, UN Namibia  <i>The 2030 Agenda, AU Agenda 2063, and regional frameworks</i> Overview of relevant frameworks, UN Inter-Agency Task Team on STI for the SDGs, and cross-cutting analysis <ul style="list-style-type: none"> <li>- Mr. Victor Kondé, Senior Scientific Affairs Officer, United Nations Economic Commission for Africa (UNECA) (15 min)</li> <li>- Mr. Martiale Zebaze, Head-Science Unit, UNESCO Regional Office (15 min)</li> </ul> Q&A
<b>9:45 – 10:45</b>  60 min	<b>National context for STI policy</b> Moderator: Ms. Habani Munyungano, Deputy Chief, National Development Advise, NPC  <i>Priorities in the STI sector and key challenges</i> <ul style="list-style-type: none"> <li>- Mr. Nhlanhla Lupahla - Deputy Director of Innovation, Ministry of Higher Education, Technology and Innovation (15 min)</li> </ul>

	<p><i>Ongoing support for STI from the UN system</i></p> <ul style="list-style-type: none"> <li>- UNDP Accelerator Labs - Ms. Yrika Maritz, Head of Experimentation, UNDP Namibia (<a href="#">Video: The Fast and the Curious-Our Story So far</a>)</li> <li>- Case study on good practice, including data on STI for the SDG Roadmap - Dr Wilhemina Quaye, Director, CSIR-Science and Technology Policy Research Institute, Ghana, and focal point for Ghana's development of STI roadmap for the SDGs (10 min)</li> </ul> <p>Facilitated discussion / Q&amp;A</p>
<p><b>10:45 – 11:15</b></p> <p>30 min</p>	Coffee break
<p><b>11:15 – 12:15</b></p> <p>60 min</p>	<p><b>Introduction to foresight as a tool to inform sound policymaking</b></p> <p><i>Presentation on foresight and horizon scanning</i></p> <ul style="list-style-type: none"> <li>- Ms. Tanja Hichert, Futures &amp; Foresight Practitioner (20 min)</li> </ul> <p>Q&amp;A</p>
<p><b>12:15 – 13:00</b></p> <p>45 min</p>	<p><b>Analytical tools – SWOT Analysis</b></p> <ul style="list-style-type: none"> <li>- Overview – Mr. Peter Tarr, SAIEA</li> <li>- Groups (2-3) begin exercise on rapid SWOT analysis for sector policy</li> </ul>
<b>13:00 – 14:00</b>	Lunch
<p><b>14:00 – 15:00</b></p> <p>60 min</p>	<p><b>Facilitated Group exercise – analytical tools, SWOT Analysis</b></p> <ul style="list-style-type: none"> <li>- Continue group exercise</li> </ul> <p>Report back/Sharing</p>
<p><b>15:00 – 15:15</b></p> <p>15 min</p>	<b>Break</b>
<p><b>15:15 – 16:00</b></p> <p>45 min</p>	<p><b>Group exercise – analytical tools</b></p> <ul style="list-style-type: none"> <li>- Integrating analysis into policies – practical experience</li> </ul>
<p><b>16:00 – 16:15</b></p> <p>15 min</p>	<b>Reflections – Day 1</b>
<b>Day 2</b>	
<p><b>8:30 – 10:00</b></p> <p>90 min</p>	<p><b>Strengthening the public policy process</b></p> <p><i>Introduction to the draft National Science, Technology, and Innovation Policy (NSTIP)</i></p> <ul style="list-style-type: none"> <li>- Dr. Natascha Cheikhoussef- Chief Science and Technology officer, Ministry of Higher Education, Technology and Innovation</li> </ul>

	<p><i>Presentation on Namibia's Guidelines for the Public Policy Making Process</i></p> <ul style="list-style-type: none"> <li>- Ms. Ivy Muituti, National Development Advisor, NPC (10 min)</li> </ul> <p><i>Reviewing the PMP guidelines</i></p> <ul style="list-style-type: none"> <li>- Mr. Peter Tarr &amp; Prof. Barry Dalal-Clayton (20 min)</li> </ul> <p>Q&amp;A</p>
<p><b>10:00 – 10:15</b></p> <p>15 min</p>	<b>Break</b>
<p><b>10:15 – 10:45</b></p> <p>30 min</p>	<p><b>Strengthening the PMP Guidelines</b></p> <ul style="list-style-type: none"> <li>- Facilitated discussion on proposals and ideas for strengthening the Guidelines</li> </ul>
<p><b>10:45 – 11:45</b></p> <p>60 min</p>	<p><b>Facilitated group work – stakeholder mapping &amp; public participation</b></p> <ul style="list-style-type: none"> <li>- Mapping relevant stakeholders</li> <li>- Steps in public participation</li> <li>- Groups report back and share key lessons</li> </ul>
<p><b>11:45 – 12:30</b></p> <p>45 min</p>	<p><b>Preparation and drafting of policies</b></p> <p><i>Presentation on Namibia's Guidelines for the Structure of a Public Policy Document</i> - Mr. Sylvanus Nambala, Chief National Development Advisor, NPC</p> <ul style="list-style-type: none"> <li>- <i>Facilitated discussion on drafting tips</i> Mr. Peter Tarr (15 min)</li> <li>- Brainstorming of ideas for clarity of expression and organization of policy instruments, with reference to Guidelines for the Structure of a Public Policy Document</li> <li>- NSTIP policy will be used for illustrative purposes</li> </ul>
<p><b>12:30 – 14:00</b></p> <p>90 min</p>	<b>Lunch</b>
<p><b>14:00 – 15:00</b></p> <p>60 min</p>	<p><b>Group work – policy preparation</b></p> <ul style="list-style-type: none"> <li>- Groups work with sample policies, identifying key issues and areas for improvement</li> </ul>
<p><b>15:00 – 15:15</b></p>	<b>Break</b>
<p><b>15:15 – 16:00</b></p> <p>45 min</p>	<p><b>Group work – policy preparation (cont.)</b></p> <ul style="list-style-type: none"> <li>- Report back and discussion</li> </ul>
<p><b>16:00 – 16:15</b></p>	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>- Ms. Habani Munyungano, Deputy Chief, National Development Advise, NPC</li> </ul>

	<ul style="list-style-type: none"> <li>- Ms. Celia Stephanus, Senior Technical Advisor, GIZ Namibia SDG-Initiative Program</li> <li>- Mr. Amson Sibanda, Chief, National Strategies and Capacity Building Branch, Division for Sustainable Development Goals, DESA</li> <li>- Mr. Carlos Fernandez, Team Leader, UNRCO, UN Namibia</li> </ul>
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